

SPEAKER'S AGREEMENT



FOR DONNA JONES

BIOGRAPHY OF DONNA JONES

Donna Camille Jones is the wife of Alex C. Jones and the mother of three grown sons (Joseph, Benjamin, and Marc) and the grandmother of ten grandchildren. Born in Chicago, Illinois and raised in Gary Indiana, Donna moved to Detroit in 1966 as the wife of Alex Jones. She was an integral part of her husband's pastoral ministry as he pastored two Detroit area churches. She worked closely with the women of both churches in holding workshops, counseling sessions, prayer breakfasts, field trips, retreats, and diet and exercise classes. She is currently in her third year at Wayne State University where she's pursuing a teaching degree in elementary education.

LETTER OF AGREEMENT

This agreement is between Alex C. Jones and _____
Name of contracting party

At _____,
Address City State Zip Contracting Party

wishes to retain the services of Alex C. Jones to deliver ____ presentation(s)

for _____ as follows:
Contracting Party

Date(s): _____ Speaking Time(s): _____

Program Location: _____
Address City State Zip

No. of Participants: ____ Program Title or Theme: _____

Contact Person: _____ email: _____

Home telephone: () _____ Cell Phone: () _____

Requested Speech(s): _____
(See list of topics)

Travel: If the scheduled event is less than 150 miles, I will drive to the site (a travel fee of \$100.00 will be added to the speaking fee). If the event is more than 150 miles from my home, the organizer is to provide air travel and transportation to and from the airport to a local hotel/motel. Northwest Airlines is my air carrier of choice (frequent flyer # 550 223 026). Direct flights to and from events with aisle or window seating is preferable. Because I have diaconal responsibilities on Sunday mornings, any Saturday presentations must be arranged so that I can return on Saturday night (this is negotiable). A flight itinerary with confirmation number must be emailed to me at least 30 days before the scheduled event.

Airport Pickup: Transportation from the airport to overnight accommodations will be by:

A. Shuttle () Name of shuttle service: _____

B. Personal Pickup () Name: _____

Cell #() _____

Overnight Accommodations: Arrangements for overnight stay are to be made by the organizer and direct-billed to the organizer's master account. Please reserve a king-sized, non-smoking room, with late check-out approved, and late arrival guaranteed. Once arrangements have been made, please forward to me the name of the hotel, the address, telephone number, and the reservation confirmation number.

Stipend: In exchange for the services provided, _____
agrees to compensate Alex C. Jones as follows: Contracting Party

1 presentation: local: (30 mi or less): \$600; 30+ mi or overnight \$800
2 presentations: local: \$900; overnight \$1,200
3 presentations: local: \$1,200; overnight \$1,500

Number of presentations requested: _____ for a subtotal \$ _____
(Add \$100 travel fee if event is less than 150 mi)
Total fee: \$ _____

Deposit: In order to confirm this agreement, _____
Contracting Party
agrees to pay a deposit of 20% of the speaker's fee, which is \$ _____
at the time this agreement is signed and returned by mail.

Balance: _____ agrees to pay the balance of \$ _____
on the day of the event.

Books and Videos: Because attendees often want to learn more or reinforce what they have just learned, I have books and tapes that will be sold after the presentation. If this is possible, please let me know at least two weeks in advance and I will mail my tapes and books to you via UPS. Please enlist a volunteer to work at the book table.

If there is anything in this Letter of Agreement about which you have any questions or would like additional information, please email me your questions. If everything is satisfactory, please sign one copy of the agreement and return it immediately with the 20% deposit payment.

Pax Christi,

Alex C. Jones _____ Date _____

Agreed and accepted _____ Date _____